

Division II Junior College Tour Field Trip to Northern Arizona

September 6, 2019

Dear Parents or Guardians of Junior Students,

The juniors are going to Northern Arizona! With our focus on college readiness and thanks to the generosity and efforts of many people through the Arizona Tax Credit program, we are taking junior students to the campuses of ASU, NAU, and Prescott College from October 1 - 3.

Here are some preliminary details:

- We will leave on Tuesday morning, October 1 (bag checks begin at 7:45am), and return Thursday evening, October 3, at around 5:00pm. The bus will leave promptly at 8:30am, so please have your student to school by 7:45am for an on-time departure. We will not be able to wait for any student who is late. Fall break is the following week. All students will travel to and from Northern Arizona on a chartered bus.
- Six staff members from City High School will accompany the students.
- This is an academic field trip and students will be expected to complete assignments before, during and after the trip. We visit three college campuses (ASU, NAU, and Prescott College).
- Students will spend both nights in cabins at a camp in Williams. **Warm clothing will be necessary for nighttime activities!**
- In addition to items on the attached packing list, students will want to bring some personal funds for lunch at ASU, possible souvenir shopping at the colleges and possibly some snacks during the trip, at least \$20. If you need help with the funds for this, please contact KC.
- We will be walking 3-5 miles every day when we are at the different colleges. Community day dress is required, which includes comfortable clothing with either a City High School logo or no logo and good walking shoes. Students will need to have sunscreen and a water bottle for the visits.
- Students who are not able to go, or choose not to go on the trip will be given alternative academic assignments to complete at school. There will still be classes and activities planned for any student staying behind.
- Upon arrival downtown on Thursday, October 3, students will be dismissed from the front of the school. **Students will not be allowed back inside the school when we return.** Please plan to pick up your student from the school, or arrange for transportation. We will have your students contact you about a half hour before arrival. **There is no school for students on Friday, Oct 4!**

We will be discussing this trip extensively in our classes and have included with this letter additional documents for families to read, sign, and return to school. We will also hold an informational meeting for parents and students on **Thursday, September 19, at 5:30 p.m.** at City High School. We encourage all parents (and students) to attend the meeting if you have additional questions.

Please plan on returning all documentation to me at either parent/teacher conferences on September 12-13 or at the parent night on September 19. If you are unable to attend either event, please send the paperwork to school with your student as soon as possible.

Please call or email us if you have any questions. kce@cityhighschool.org (520) 623-7223 ext. 204

Sincerely,
KC Engelmann - Junior Trip Leader

Itinerary for City High School Junior Trip 10/1-3, 2019

Tuesday 10/1

Start bag check at 7:45, loading bus at 8:00, leave CHS by 8:30, breakfast burritos on the bus.

Arrive ASU (Tempe Campus) at 10:30.

11:00 -1:30: Tour ASU/info session, eat lunch on campus at the student union (**students pay for lunch**)

Depart for Williams Camp Civitan by 1:45, arrive camp by 5:30, dinner at 6.

Student Dream College presentations 7:30 – 9.

Structured activities 9 – 10:30 (games), Quiet/lights out 11.

Wednesday 10/2

Breakfast in camp at 8:30. Leave for NAU by 9:40.

10:45-1:30: Campus tour, admission presentation, lunch (NAU cafeteria).

Depart for camp for activities by 2:00. Dinner at 6.

Student Dream College presentations 7:30 – 8:30.

Structured activities 8:30 -10:30, Quiet/lights out 11.

Thursday 10/3

7:00 Wake up to pack/clean cabins

Breakfast in camp at 7:30. Pack, load bus, and leave camp for Prescott College at 8:15.

10:00 – 1:00: Tour Prescott College campus/eat lunch (Prescott caters lunch).

1:00: Depart for home

Return to CHS around 5:00pm. Students dismissed on arrival.

****NO SCHOOL FRIDAY, 10/4 FOR STUDENTS!**

CONTACTS:

City High School - (520) 623-7223 front desk

KC Engelmann, trip leader – (480) 231-5956 cell

Camp Civitan – (928) 635-2944 office

BUS PARKING:

City High School – 47 East Pennington, Tucson

ASU Tempe Campus – drop off at 650 S. College Ave

Camp Civitan – 5008 Road 797, Williams

Prescott College – Parking at Garden St. & Sheldon St. behind Alder Bldg., Prescott

NAU – Parking at the Skydome on campus

Division II Junior Northern Arizona College Trip

WHAT TO BRING

- ESSENTIAL:** some form of identification; photo ID if possible
- ESSENTIAL:** snacks for roadtrip
- ESSENTIAL:** spending money for lunch, snacks, souvenirs? (20-30 bucks MAX)
- ESSENTIAL:** notebook and pens/pencils
- ESSENTIAL:** sleeping bag (or sheets/blanket) & pillow
- ESSENTIAL:** warm jacket & sleepwear (extra blankets/extra warmth – it will be cold at night and sometimes on the bus)
- ESSENTIAL:** Water bottle
- towel (hand and bath suggested)
- long pants
- sweatshirt
- t-shirts/City High School shirt – appropriate community day wear for every day
- Good walking shoes – we will be walking approximately 5 miles each day
- underwear
- socks
- hat
- sunscreen/sunglasses
- soap
- shampoo
- brush/comb
- toothpaste
- toothbrush
- deodorant – no spray perfumes/colognes/etc.
- flashlight – you will want this while walking around the camp!!!
- daypack
- camera (optional)
- games/musical instrument (optional)

**Cell phones are discouraged as we will have little to no cell service and cell phones are strictly forbidden during college visits.

There will be no locked places to keep any of your valuables.

Dream College/Career Presentation

*This is to be completed by every junior, whether they are on the trip or not. Presentations will happen during the trip at camp, but also here at school for those choosing not to attend.

Guidelines

- Create a 3-7 minute presentation about either your dream college or dream career (pretend that there are no limitations. You have all the money, time, transportation, etc)
- Must include highlights of that college.
 - a) Name
 - b) Cost – include annual and for 4 years total
 - c) Mascot
 - d) Location
 - e) Why do you want to go there?
 - f) What would you want to study there?
 - g) Size of the school
 - h) *OPTIONAL FOR AN H – provide at least 3 extra cool pieces of information about the school.
- If you prefer to highlight a career, here are those requirements:
 - a) Job title
 - b) Education requirements
 - c) Best location for this job
 - d) Why did you want to learn about this job?
 - e) Why is this your dream career?
 - f) What type of job growth is occurring for this career in our nation?
 - g) Average national salary
 - h) *OPTIONAL FOR AN H – provide at least 3 extra cool pieces of information about the career.

**City High School
Division II Northern Arizona Trip
October 1-3, 2019**

Student Name: _____

Permission to Travel

I hereby give my child/ permission to travel with City High School to Northern Arizona from October 1-3, 2019.

Signature of parent or guardian: _____ **Date:** _____

We have decided to opt OUT of the junior trip and will send our student to school instead from October 1-3, 2019.

Signature of parent or guardian: _____ **Date:** _____

Contact information in case of emergency

Primary Contact Name: _____
Telephone 1: _____ Telephone 2: _____
Email: _____

Secondary Contact Name: _____
Telephone 1: _____ Telephone 2: _____
Email: _____

Food

Does your child have any food preferences or issues we should know about when planning our meals?

City High School
 Division II Northern Arizona Trip 2019
 Participant Medical Information

Student Name: _____ Today's Date: _____

Date of Birth: _____

Known Allergies Include foods, medications, plants, animals, etc.	Allergy Symptoms	Allergy Medication	How is the medication administered? By mouth, injection, patch, etc.	Will your child take medication during program hours?	Is adult supervision needed for administration?

Pertinent Medical History: include heart, breathing, digestion, diabetes, asthma, seizures, etc.	Symptoms	Is your child currently on medication? If yes, what type?	How is the medication administered? By mouth, injection, patch, etc.	Will your child take medication during program hours?	Is adult supervision needed for administration?

If there is any additional information we need to know about your student, please explain below:

**City High School
Medical Insurance Information**

Please complete the following information.

Student Name: _____

Name (and relationship) of person responsible for medical insurance coverage:

Name: _____ Relationship: _____

Insurance Company: _____

Subscriber (Policy) ID #: _____

Group #: _____

Other pertinent information _____

Behavior Expectations for Junior Class Field Trip

Taking a multi-day field trip requires a heightened sense of responsibility for both students and staff. Students are expected to represent City High School in a positive manner at all times and wherever they go. Specifically, this means students are expected to be courteous audience members at all presentations, to respond to all adult leaders in a respectful manner, and to contribute to the success of the trip by completing any work tasks assigned [such as cooking or cleaning]. In addition, the following expectations apply:

- 1] All the behavior expectations outlined in the student handbook apply during field trips. If any student commits an extreme offense on the trip [possession of illegal drugs, weapons, alcohol, fighting, disregard of tent assignment] that student will be sent home and/or the entire trip will be cancelled.
- 2] Students are expected to turn in all medications, including over the counter medications, to staff prior to the trip. Staff will administer all medications during the trip.
- 3] Student bags will be searched prior to loading the bus and may be searched at any time on the trip if staff suspect that inappropriate or illegal activity has occurred.
- 4] Students must be on time for all scheduled activities.
- 5] The dress code will vary throughout the trip, depending on the activity. Students must bring one City High shirt for public presentations. Staff will determine and enforce the dress code as appropriate.
- 6] Cell phones, iPods, and other personal electronic devices are only allowed on the long bus rides to various locations. No electronics are allowed while on college campuses or on tours.

I understand the behavior expectations for this field trip and am willing to comply.

Student: _____

Parent: _____