

# CITY CENTER FOR COLLABORATIVE LEARNING

## Regular Monthly Meeting of the Board of Directors

Date and Time: October 1, 2015, 3:30-5:00 p.m.

Location: Connect Coworking, 33 S. Fifth Ave., Tucson, AZ 85701

*PUBLIC NOTICE IN COMPLIANCE WITH ARIZONA OPEN MEETING LAW*

### Agenda

- I. Announcements and Call to the Audience
- II. Board Chair Report DISCUSSION ITEM
- III. Executive Director's Report DISCUSSION ITEMS
  - a. Edcamp report and [video](#)
  - b. Updates regarding the development of the PD/Outreach program
    - i. Report out on planning meeting 9/22/15 (Bob, Brett, Carrie, JoAnn, Santo, Jonathan)
    - ii. Do Tank participation – Oct/Nov/Dec intensive planning (JoAnn G, Carrie B, Josh S)
    - iii. Development of CITY PD/outreach business model; incorporation of CommunityShare
- IV. Old Business ACTION ITEMS
  - a. [Minutes](#) from Board Meeting: September 3, 2015
  - b. Review and decide on updated draft of [Mission/Vision/Values/Practices document](#)
- V. New Business ACTION ITEMS
  - a. [Bylaws revisions](#) for CITY Center for Collaborative Learning (formerly Tucson Small School Project)
  - b. FY 2015 Annual Financial Report, due to [ADE Finance](#) Department by October 15
- VI. Staff Report: Executive Director's Annual Report, Carrie Brennan DISCUSSION ITEM
- VII. Committee-Related Work DISCUSSION ITEMS
  - a. Executive
    - i. Executive Director annual evaluation
    - ii. Dropbox update – continued efforts with online documentation/archives
  - b. Marketing & Communication
    - i. Board bios and photo shoot – November 11 (afternoon)
    - ii. CITY Center website development
  - c. Development
    - i. Tax credit campaign and phone calls – Dec. 3, 10
    - ii. Year-long timeline for development efforts
  - d. Campaign Steering
    - i. Case statement and leadership briefings
- VIII. Closing DISCUSSION ITEM

Future agenda items: strategic plan, responsibilities list for corporate board vs school boards, organizational chart. Other items: \_\_\_\_\_

The Board of Directors of CITY Center for Collaborative Learning meets monthly on the first Thursday from 3:30-5:00 p.m., unless the date is moved due to holiday schedules. As of August 2015, meetings will take place at Connect Coworking unless an alternative location is noted.

Agenda posted on: \_\_\_\_\_

Initials: \_\_\_\_\_